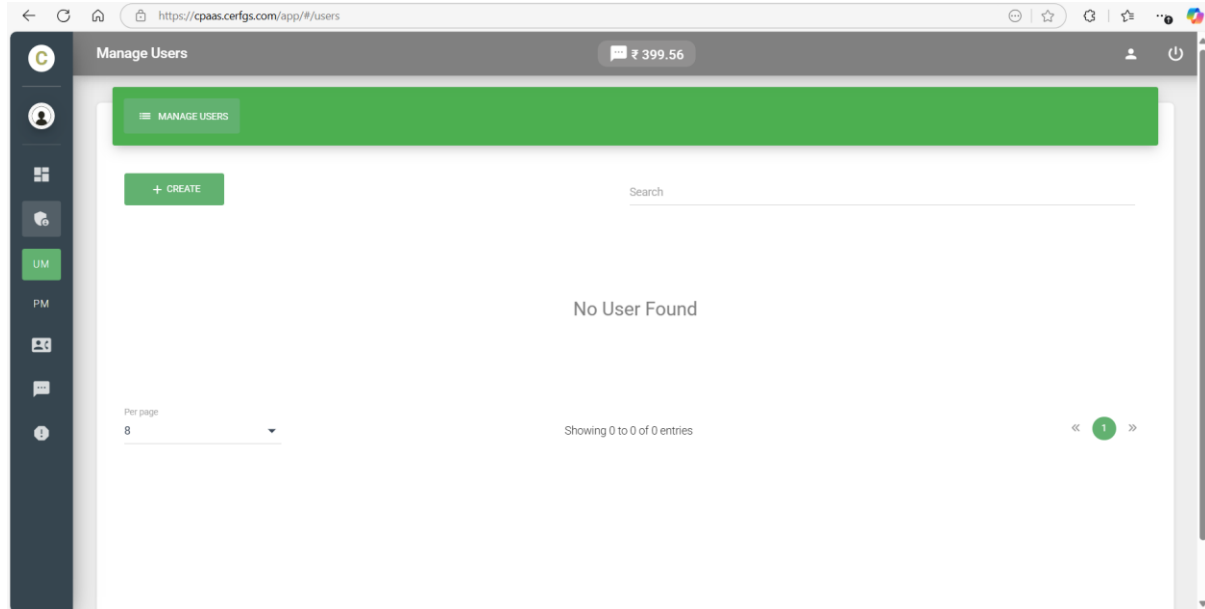


Step Involved in creating a user on CERF Panel.

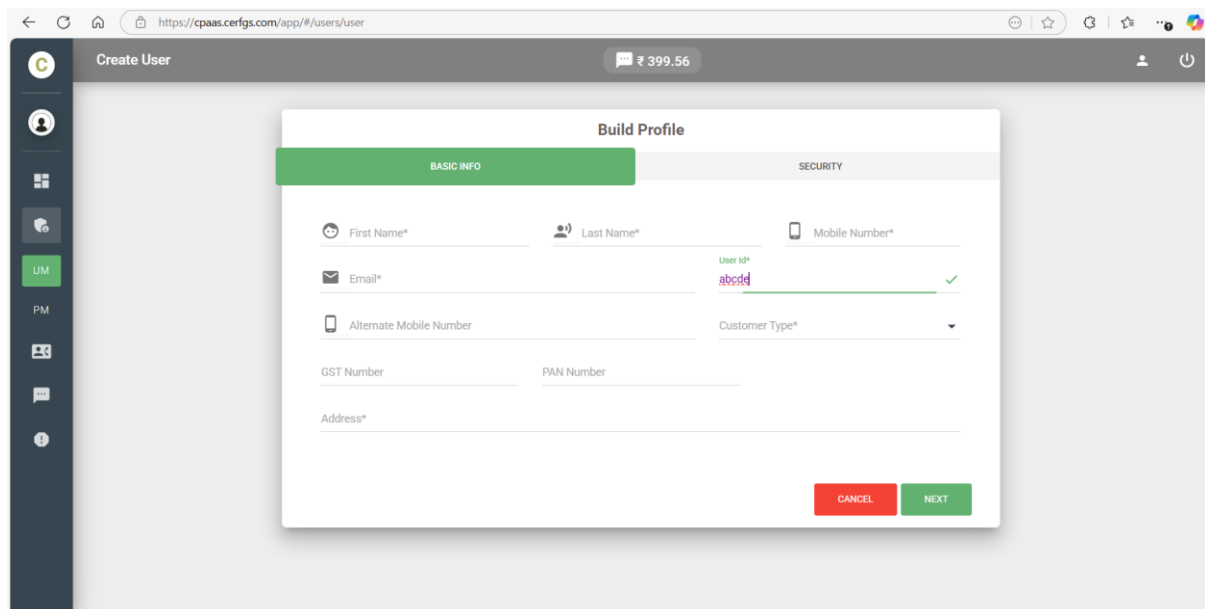
1. Click on Admin
2. Click on User Management
3. Click on “+ CREATE” to add a user.



4. Fill all required information

Select Customer type as “user”

Select Service Type “SMS”



5. Set Password
6. Set Security as “Standard”
7. Set Account Status as “Active”
8. Choose a future expiry date.

The screenshot shows a web browser window with the URL <https://cpaas.cerfgs.com/app/#/users/user>. The page title is 'Create User'. A sidebar on the left contains icons for user management, including a profile icon, a list icon, and a 'UM' (User Management) icon which is highlighted. The main content area displays a 'Build Profile' form with three tabs: 'BASIC INFO', 'SECURITY' (active), and 'SMS SETTINGS'. The 'SECURITY' tab contains fields for 'GUI Password\*' and 'Confirm GUI Password\*', both masked with asterisks. Below these are dropdown menus for 'Security' (set to 'Standard') and 'Account Status' (set to 'Active'). To the right of 'Account Status' is a date field for 'Account Expiry Date\*' set to '2026-08-12'. There is also a text field for 'Allow From (IP)'. At the bottom of the form are three buttons: 'PREVIOUS' (green), 'CANCEL' (red), and 'NEXT' (green).

9. Set SMS service type as “Promotional & Transactional”
10. Keep all other information as it is.

The screenshot shows the same web browser window, but now the 'SMS SETTINGS' tab is active. The 'SMS Settings' section contains a 'Credit Deduction By\*' dropdown set to 'Submission', a 'Type Of Delivery Account\*' dropdown set to 'Normal', and a 'Track Link Domain' text field. Below these is the 'SMS Service Type\*' dropdown, which is set to 'Promotional & Transactional'. There are two checkboxes: 'Auto-Approve SMS Templates' and 'Auto-Approve Sender IDs', both of which are checked. The 'TMChain Settings' section below contains a 'DLT Telemarketer Id' field with the value '1702166115022851784' and a 'DLT Principal Entity Id\*' field with the value '1001130075954773910'. At the bottom are five checkboxes: 'TMAppend', 'AppendTMChainWithParent', 'TMDAppend' (checked), 'ToHash' (checked), and 'UnHashedRejection'.